



1520 Market Street, 3rd Floor, Room 3050, St. Louis, MO 63103-2634 Phone: 314-589-8000  
Fax: 314-641-8440 [www.stlworks.com](http://www.stlworks.com)

**Tishaura O. Jones, Mayor**  
**Fredrecka McGlown, Executive Director, SLATE Missouri Job Center**

### **AGENDA**

## **THE CITY OF ST. LOUIS WORKFORCE DEVELOPMENT BOARD, INC.**

### **Meeting #30**

**Tuesday, January 23, 2024**

**8:30 AM Central Standard Time (US and Canada)**

**1520 Market Street, Suite 3050 • St. Louis, MO 63103**

### **VIRTUAL MEETING**

You are invited to a Zoom webinar.

When: Jan 23, 2024, 08:30 AM Central Time (US and Canada)

Topic: SLWDB Meeting

Please click the link below to join the webinar:

<https://stlouis-mo-gov.zoom.us/j/85647260350>

Or One tap mobile :

+13092053325,,85647260350# US

+13126266799,,85647260350# US (Chicago)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

**The Board is reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict.**

*NOTE: Roll Call will be obtained at the beginning of the meeting. If a member arrives late, please email Svetlana to let her know you are present.*

### **SLATE LEADERSHIP SPOTLIGHT**

Shekima Hunter, Program Director, Educational Data Systems, Inc. (EDSI)

### **BOARD MEMBER SPOTLIGHT**

Charlotte Hammond, President and CEO, Challenge Unlimited and President and CEO, AOS Staffing

### **APPROVAL OF MINUTES**

Approval of SLWDB minutes from November 28, 2023 (Meeting #28) and December 5, 2023 (Meeting #29).

**RECOMM** Approve

**ACTION** Motion to Approve

**EXHIBIT 1** SLWDB Meeting Minutes (11/28/2023)

**EXHIBIT 2** SLWDB Meeting Minutes (12/5/2023)

### **EXECUTIVE DIRECTOR'S SUMMARY**

Fredrecka McGlown, Executive Director, St. Louis Agency on Training and Employment (SLATE)

## **CONSENT AGENDA**

**Consent Agenda items are items that may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.**

### **ACCEPTANCE OF CONSENT AGENDA**

**RECOMM** None

**ACTION** N/A  
**EXHIBIT** None

## **REPORTS**

### **1. Summary of Committee Meetings**

The WSPI Committee met on January 10, 2024, and reviewed revised WIOA policies, including Youth Works Experience Policy, Youth Incentive Payment Policy, and Youth Barriers Eligibility Policy. The Committee requested SLATE to look into federal guidelines regarding who is considered a U.S. Citizen for WIOA eligibility and, if possible, amend the Youth Barriers Eligibility Policy to include resident aliens, refugees, and other categories authorized to work in the U.S.

The Finance Committee met on January 11, 2024, and discussed SLATE's request to the Office of Workforce Development (OWD) to receive cash draws for the PY 21-22 Formula Funds to remedy an error by our fiscal department. This request will result in a finding in the upcoming annual monitoring report. Also, additional funds received by our agency from OWD for Youth WEX (Work Experience) and Adult ITAs (Training Assistance) allowed us to serve 47 additional WIOA youth and 54 additional WIOA adult clients.

The Executive Committee met on January 16, 2024, to discuss the full Board meeting agenda. The agreement was reached to conduct Officer Elections by open vote.

**RECOMM** None

**ACTION** N/A

**EXHIBIT 3** WSPI Committee Meeting Minutes (01-10-2024)

**EXHIBIT 4** Finance Committee Meeting Minutes (01-11-2024)

**EXHIBIT 5** Executive Committee Meeting Minutes (01-16-2024)

### **2. St. Louis City Labor Force Statistics**

Below are the Civilian Labor Force Statistics for St. Louis City with corresponding Unemployment Rates in the last six months for which data is available. Comparison figures for the prior year are provided for all six months. Unemployment rates for the City of St. Louis are also compared to rates for the St. Louis MSA and the whole State of Missouri. Unemployment rates reported here are non-seasonally adjusted

**Civilian Labor Force Statistics  
St. Louis City**

Month	Labor Force	Employed #	Unemployed #	St. Louis City Unemployment %	St. Louis MSA Unemployment %	MO State Unemployment %
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November 2023	151,381	146,097	5,284	3.5	3.0	2.9
October 2023	152,781	147,039	5,742	3.9	3.4	3.2
September 2023	151,372	146,447	4,925	3.3	3.1	2.6
August 2023	153,992	147,753	6,239	4.1	3.7	3.4
July 2023	156,167	149,488	6,679	4.3	3.6	3.4
June 2023	153,553	147,506	6,047	3.9	3.5	2.7
November 2022	150,109	145,357	4,752	3.2	2.7	2.4
October 2022	150,376	145,357	4,519	3.0	2.3	2.4
September 2022	148,631	144,855	3,776	2.5	2.3	3.3
August 2022	150,376	145,041	5,335	3.5	3.2	2.8
July 2022	151,595	145,425	6,170	4.1	3.2	2.9
June 2022	149,055	144,205	4,850	3.3	2.8	2.5

The unemployment rate in the City of St. Louis grew to over 4% during the Summer of 2023, after having reached a low of 3% in the Spring. Previous upticks of .5% seen in May and June were followed by an uptick of .4 % in July. The growth in the unemployment rate in the summer was largely due to greater numbers of people looking for work. Once the size of the labor market began to decline in August there was a steady drop in the UI rate each month. By November of 2023, the UI rate was back at 3.5%.

The yearly comparisons demonstrate that unemployment rates are generally higher than they were a year ago, as the acute labor shortages experienced in the economic recovery from pandemic conditions have eased in response to macroeconomic policy at the federal level. This trend in the unemployment rates of the City of St. Louis, the St. Louis MSA, and the entire state of Missouri. As usual, the unemployment rate in the City of St. Louis was about a half point or higher than in the St. Louis Metropolitan Area or in the State of Missouri, as a whole throughout this period.

### 3. **Quarterly Performance Review (PY 23-24) Quarter 1**

SLATE received its WIOA Quarterly Performance Review (PY23) for Quarter 1. Educational Data Systems, Incorporated (EDSI) currently serves as the WIOA Title I Career Services Provider for SLATE. With regard to the WIOA Adult and WIOA Dislocated Worker Programs, EDSI is exceeding goals in all areas which are:

Employment after Q2 and Q4 Exit, Credential Attainment, Skills Gains, and Median Earnings. In WIOA Youth, the sub-recipient exceeded goals in Employment Q2 and Q4 and Skill and Gains, and exceeded in median earnings; however, there is still a deficiency in WIOA Youth Credential Attainment and Measurable Skills Gains due to carry over the sub-recipient inherited that were not done by EDSI; however, a previous plan was developed by the both the LWDA and the sub-recipient to increase in this area and is being implemented. This area will continue to be closely monitored.

**RECOMM** None

**ACTION** For Information Purposes Only

**EXHIBIT 6** QPMR (PY 23-24) - Quarter 1

**4. SLATE Fiscal Monitoring Report (PY 22-23)**

On December 22, 2023, SLATE requested special permission from the Office of Workforce Development to receive cash draws for the PY 21/FY 22 Formula Funds. The error occurred unintentionally by SLATE's fiscal department to draw the remaining funds within the grant cycle to close out the period. To prevent future occurrences, an internal corrective action plan with timelines and monitoring controls is being developed and will be implemented.

On December 27, 2023, the above request was approved; however, this will result in a fiscal monitoring Finding in the agency's upcoming annual monitoring report.

**RECOMM** None

**ACTION** For Information Purposes Only

**EXHIBIT 7A** SLATE-Request for (21-22) Drawdowns

**EXHIBIT 7B** SLATE-Special Permission Drawdowns

**5. Status Update - Additional Youth WEX and Adult ITA Funds**

Due to SLATE's high demand to serve more youth with work experience, and an increase in customers entering the agency requesting training through the WIOA Adult Program, SLATE requested an additional \$100,000 to be utilized for Work Experience (PY 21) and \$210,000 for Adult ITAs (FY 22) to be spent by December 31, 2023 from the Office of Workforce Development.

WIOA Youth was able to serve 47 additional clients and exhausted all but \$170 of the \$100,000. WIOA Adult served 54 additional clients with the \$210,000 and spent all by \$1,700 of the funds.

**RECOMM** None

**ACTION** For Information Purposes Only

**EXHIBIT** N/A

## REGULAR AGENDA

### **NEW BUSINESS**

#### **1. WIOA Board Policy Revisions - Youth Work Experience Policy**

The Youth Work Experience Policy has been updated to indicate that youth are not allowed to exceed 400 hours and shall not exceed \$7,500 in wages which includes fringe benefits. Additional hours may be worked on a situational basis and must be approved by the LWDB Director or his or her designee. The policy also has been updated to reflect that monitoring of the sub-recipient shall be done on a bi-weekly basis as opposed to quarterly monitoring to ensure that both performance and expenditures are being met and technical assistance is being provided as needed.

**RECOMM**        Approve  
**ACTION**        Motion to Approve  
**EXHIBIT 8**      Youth Works Experience Policy

#### **2. WIOA Board Policy Revisions - Youth Incentive Payment Policy**

The Youth Incentive Payment Policy has been updated to reflect that youth will not receive incentives in the middle of work experience but will receive them at the successful completion of work experience.

**RECOMM**        Approve  
**ACTION**        Motion to Approve  
**EXHIBIT 9**      Youth Program Incentive Payment Policy

#### **3. WIOA Board Policy Revisions - Youth Barriers Eligibility Policy**

The Youth Barriers Eligibility Policy has been updated to add language regarding which documentation is sufficient to support the claim of “needs additional assistance.” Youth advocates and clients must have proper case notes, self-attestations, and evidence within the youth’s employment plan.

**RECOMM**        Approve  
**ACTION**        Motion to Approve  
**EXHIBIT 10**     Youth Barriers Eligibility Policy

#### **4. Election of Officers (2024-2025)**

In lieu of a new year, The St. Louis Workforce Development Board is seeking to elect

officers for the 2024-2025 calendar year. Open positions are: Board Chair, Vice Chair, and Board Secretary. It is the recommendation of the LWDB to vote and approve the presented slate for the 2024-2025 calendar year.

**RECOMM** Approve  
**ACTION** Motion to Approve  
**EXHIBIT 11** 2024-2025 SLWDB Slated Candidates

## **REPORTS**

None

## **MATTERS FROM THE BOARD**

## **MATTERS FROM THE EXECUTIVE DIRECTOR**

## **MATTERS FROM THE PUBLIC**

## **ADJOURNMENT**

<p><b>THE NEXT CITY OF ST. LOUIS WORKFORCE DEVELOPMENT BOARD, INC.</b> <b>MEETING WILL BE HELD ON:</b> <b>VIRTUAL - MARCH 26, 2024 @8:30AM</b></p>
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